

Village Productions Studio Use Application

Name of Organization: _____

Address: _____ Zip Code: _____

Purpose: _____

Name of Individual Responsible _____

Phone: _____

Email: _____

Dates and times requested: _____

Fee for Use of Studio*:

\$40/hour for first 3 hours; \$150 for 4-8 hours

VP Members: \$20/hour for first 3 hours; \$75/day (4-8 hours). A \$50 deposit (cash or check) is required for cleaning. If building is left in condition of when it was rented, the cash or check will be returned or check destroyed.

Fees are payable at least 3 days before date of event.

_____ I/We will return studio furnishings to their proper place and leave studio clean. Please take trash with you, as we have no pick up.

_____ I/We assume exclusive liability for any injury to persons, and any damage to property that may result from this use.

_____ I/We will immediately report any problems with the facility to Mary Ann Westendorf (740.777.4621) or Chuck Blyth (740.448.1212).

_____ I/We understand that this agreement does not include the use of the kitchen or Grange hall.

_____ I/We understand that all windows, doors are closed and LOCKED and lights out.

_____ I/We understand that if we are an organization for children (ie: 4-H, cub-scouts), we will have at least 2 (not related to each other) adults who have had their organization required background checks.

_____ I/We understand that there is a no food, beverage or shoe policy for Village Productions studio.

Signature of Applicant: _____

Date: _____

Please send this application to Village Productions, PO Box 32, Amesville, OH 45711 or email completed form to village productions.amesville@gmail.com.

*Reduced fees may be offered on a case by case basis for meetings or events that benefit the general public and enhance the overall mission of Village Productions.